

## 2nd Way to Turn in a Google Doc Assignment

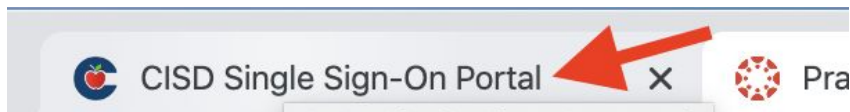
Watch the video at: <https://www.youtube.com/watch?v=r9gUvyLxyu8&t=25s>

When you click on an assignment, the next window could have a button like this one:

This tool needs to be loaded in a new browser window

Load Compare and Contrast in a new window

**Before you click on that button, check to make sure that your Google Drive is open.** To do this, go to the SSO page you used to log in. Then make sure you click on your Google Drive icon to open it up. When you see your files in your Drive, come back to your Canvas assignment page.

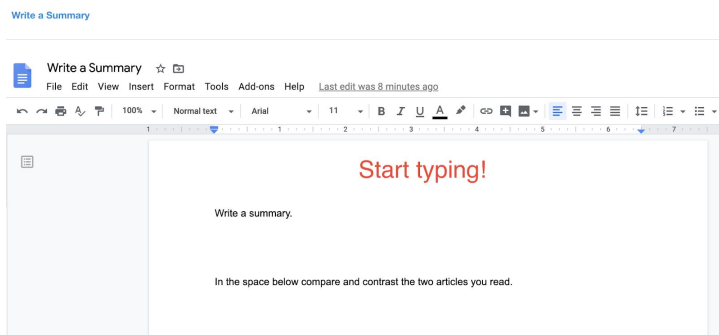


**You should NOT try to authorize your account. You should be able to see your documents and folders in your Google Drive.**

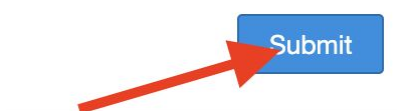
This tool needs to be loaded in a new browser window

Load Compare and Contrast in a new window

After you have done the steps above, click on the button.



You will now see the assignment, or the slide presentation. You now need to work on it. Just like any Google Doc, the system automatically saves as you work. If you need to work the next day, you can open it in your Google Drive.



When you are ready to turn it in, click Submit. You will not get a notification that you have submitted your work, but your teacher will have your work in the Canvas system so she can read it. You are finished! You can log out of Canvas!